



Corporate & Residential Services Committee Executive Committee

June 18, 2024

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:00 a.m. All members of Council were present, with the exception of Councillor Perry, who sent his regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Amy Pine, Manager, Real Estate & Corporate Projects
- Mr. Nathan Hoffman, Policy Analyst
- Ms. Jessica van den Hof, Business & Legislative Administrator

LAND ACKNOWLEDGEMENT

Councillor Perry respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people. East Hants further acknowledges the 50 African Nova Scotian communities whose 400-year history have contributed to the provinces culture, history and legacies. We are all Treaty people.

APPROVAL OF AGENDAS OF ALL SUBCOMMITTEES

CRS24(85)
June On the motion of Deputy Warden Greene and Councillor Mitchell:

Moved that the agendas of all subcommittees be approved.

Councillor Hebb requested that a brief update from staff regarding the GLF West Hants Landfill sewage disposal centre be added to the Infrastructure & Operations agenda.

MOTION CARRIED

APPROVAL OF MINUTES

CRS24(86)
June On the motion of Deputy Warden Greene and Councillor Moussa

Moved that the minutes of the Corporate & Residential Services Committee held on May 21, 2024, be approved.

MOTION CARRIED

EMPLOYEE RECOGNITIONS

To be done in July.

2024 YEAR END MEMO

The Manager of Finance presented a report titled “2023-2024 Year End Adjustments”, dated June 12, 2024. A copy of the report was attached to the agenda and available to all committee members.

CRS24(87)
June

On motion of Deputy Warden Greene and Councillor Mitchell:

Tattie
[7:30]

Move that Corporate and Residential Services Committee recommend that Council approve the year-end adjustments to the operating funds as presented in the 2023-2024 Year End Adjustments Report dated June 12, 2014, and presented on June 18, 2024 be accepted and approved.

MOTION CARRIED

SPECIAL RESERVES POLICY

The Manager of Finance presented a report titled “Special Reserves Policy” dated June 12, 2024. A copy of the report was attached to the agenda and available to all committee members.

CRS24(88)
June

On motion of Deputy Warden Greene and Warden Roulston:

Tattie
[10:00]

Moved that the Corporate & Residential Services Committee recommends that Council give notice of intent to approve the amendments to the Special Reserves Policy as attached to the June 18th, 2024 Executive Committee Agenda.

MOTION CARRIED

CRS24(89)

On the motion of Deputy Warden Greene and Warden Roulston:

Moved that the Corporate & Residential Services Committee recommends that Council approves the amendments to the Special Reserves Policy as attached to the June 18, 2024 Executive Committee Agenda.

MOTION CARRIED

FIRE SERVICE FUNDING POLICY REVIEW

The Policy Analyst presented a report titled “*Fire Service Funding Policy Review*”, dated April 19, 2024. A copy of the report was attached to the agenda and available to all committee members.

CRS24(90) On motion of Councillor Hebb and Deputy Warden Greene: Clarkson
June

Moved that the Corporate & Residential Services Committee recommends to Council that Council give notice of intent to approve the Fire Service Funding Policy as attached to the Executive Committee agenda dated June 18, 2024.

MOTION CARRIED

CRS24(91) On the motion of Councillors Hebb and Deputy Warden Greene:

Moved that the Corporate & Residential Services Committee recommends to Council that Council approves the Fire Service Funding Policy as attached to the Executive Committee agenda dated June 18, 2024.

MOTION CARRIED

WELL AND SEPTIC PROGRAM BYLAW

The Policy Analyst and Sustainability Coordinator presented a report titled “*Well and Septic Program Bylaw*”, dated June 7, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff answered questions from Committee Members. [19:00]

CRS24(92) On motion of Councillor Garden-Cole and Deputy Warden Greene: Clarkson
June [28:00]

Move that the Corporate & Residential Services Committee recommend that Council give first reading to Bylaw A-200, Water Supply and On-Site Sewage Disposal System Upgrade Lending Program Bylaw.

Discussion continued.

MOTION CARRIED

LOW CARBON COMMUNITIES GRANT PROGRAM

The Sustainability Coordinator presented a report titled “*Low Carbon Communities Grant Program*”, dated June 3, 2024. A copy of the report was attached to the agenda and available to all committee members.

CRS24(93) On motion of Warden Roulston and Councillor Hebb: Clarkson
June

Move that the Corporate and Residential Services Committee recommend that Council support a submission to the Low Carbon Communities grant

program for solar feasibility assessment on select municipal facilities, with a total project budget of up to a maximum of \$100,000 to be funded by a municipal contribution of up to a maximum of \$25,000 in the 2024/25 budget, funded by Sustainability Program Reserve, contingent on successful grant funding.

Staff addressed questions from Committee Members.

MOTION CARRIED

[43:00]

IN CAMERA (LAND)

CRS24(94)
June On motion of Deputy Warden Greene and Councillor Moussa:

Moved that Council go in camera at 9:42 a.m. to discuss a contractual matter.

MOTION CARRIED

Committee return to open session at 10:29 a.m. Councillor Perry, as Chairperson of the Corporate & Residential Services Committee, noted that the Committee met in camera to discuss a contractual matter, and the following motion came forth.

CRS24(95)
June On motion of Councillor Garden-Cole and Deputy Warden Greene:

CAO/
Tattie

Move that the Corporate & Residential Services Committee recommend to Council that fire area rates negatively impacted by the 2024 fire area rate review be subsidized through the general rate (contingency reserves) with notification going to the departments affected by the adjustments.

MOTION CARRIED

BREAK

CRS24(96)
June On the motion of Councillors Mitchell and Rhyno:

Moved to adjourn at 10:31 a.m.

MOTION CARRIED

ADJOURNMENT

CRS24(97)
June On the motion of Deputy Warden Greene and Councillor Mitchell:

Moved to adjourn at 10:45 a.m.

MOTION CARRIED

Approved by: Wade Tattrie, Director of Finance
Date: June 21, 2024

Approved by: Adam Clarkson, Director of Corporate Services
Date: June 19, 2024

/Jv

DRAFT



Infrastructure & Operations Executive Committee

June 18, 2024

A meeting of the Infrastructure & Operations Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded. Due to technical difficulties, the live stream did not begin until 3:35 p.m.

Councillor Garden-Cole, as Chairperson of the Infrastructure & Operations Committee called the meeting to order at 3:33 p.m. All members of Council were present, with the exception of Deputy Warden Greene, who had to leave to attend an appointment and gave his regrets.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. John Woodford, Director of Planning & Development
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Erin Taylor, Communications Coordinator
- Ms. Juliann Cashen, Communications Officer (entered at 4:06 p.m.)
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator
- Mr. Nathan Huffman, Policy Analyst

APPROVAL OF MINUTES

IO24(14) On the motion of Councillors Hebb and Mitchell:
June

Moved that the minutes of the Infrastructure & Operations Committee meeting held May 21, 2024 be approved.

MOTION CARRIED

SEWER BYLAW UPDATE

The Policy Analyst presented the report titled “Sewer Bylaw Update” dated May 24, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff addressed questions from Committee Members.

IO24(15) On motion of Councillors Moussa and Hebb:
June

Hulsman

Move that the Infrastructure & Operations Committee recommends that Council give First Reading to Bylaw IO-300-1, an amendment to Bylaw IO-300 Sewer Bylaw.

Discussion continued.

MOTION CARRIED

GFL WEST HANTS LANDFILL SEWAGE CUT OFF

The Director of Infrastructure & Operations provided a verbal update with respect to the septic haulers that they would have limited access to the GFL access for approximately 8 weeks, sewage haulers are attempting to reroute the sewage, there may be two other sites in Lunenburg and Amherst that may allow new clients. The impact on haulers and on East Hants residents is not known at this time. The Director advised that the Municipality cannot accept private haulers due to infrastructure and capacity constraints. [0.00]

Staff addressed questions and comments from Committee Members.

IO24(16)
June

On motion of Councillors Hebb and Rhyno:

Hulsman
[21:00]

Moved that the Infrastructure and Operations Committee recommends to Council that Council direct staff to prepare a report in regards to handling sewage from rural areas of the municipality and what options could be in the future.

Discussion continued.

[29:00]

MOTION CARRIED

(IN CAMERA) LEGAL MATTER

IO24(17)
June

On motion of Councillors Mitchell and Perry:

Moved that Council go in camera at 4:22 p.m. to discuss a land matter.

MOTION CARRIED

Committee return to open session at 4:42 p.m. Councillor Garden-Cole, as Chairperson of the Infrastructure & Operations Committee, noted that the Committee met in camera to discuss a land matter, and the following motion came forth.

OLD ENFIELD ROAD - HWY 102 CONNECTIVITY

IO24(18)
June

On motion of Councillors Perry and Mitchell:

Hulsman

Move that the Infrastructure & Operations Committee recommend that Council send a letter to the province advocating that any future replacement of the Old Enfield Road overpass crossing Highway 102 incorporates on and off ramp connectivity to support housing and population growth for Nova Scotia and that the province actively seeks out design consideration from the Municipality of East Hants in the long-term planning of that asset.

MOTION CARRIED

ADJOURNMENT

IO24(19) On the motion of Councillors Mitchell and Hebb:
June

Moved that the Infrastructure & Operations Committee adjourn at 4:43 p.m.

MOTION CARRIED

Approved By: Jesse Hulsman, Director of Infrastructure & Operations

Date: June 19, 2024

/Jv

DRAFT



Planning Advisory Committee Executive Committee

June 18, 2024

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Mitchell, as Chair of the Committee, called the meeting to order at 1:31 p.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. John Woodford, Director of Planning & Development
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Rachel Gilbert, Manager of Planning
- Ms. Lee-Ann Martin, Planner/Development Officer
- Ms. Debbie Uloth, Community Planner II
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

Public Member:

- Mr. Sam Balcom
- Ms. Candace Stephens

APPROVAL OF MINUTES

PAC24(35) On the motion of Councillor Hebb and Public Member Balcom:
June

Moved that the minutes of the Planning Advisory Committee held on May 21, 2024, be approved.

MOTION CARRIED

PLN23-010 - JAMES KERR - DEVELOPMENT IN MILFORD GROUNDWATER OVERLAY AREA - INITIAL REPORT

The Planning and Development Officer presented a report titled “*PLN23-010 - James Kerr - Development in Milford Groundwater Overlay Area*”.

A copy of the report was attached to the agenda and available to all committee members.

In response to a question, Staff confirmed the use of individual wells of one per property, not shared wells.

PAC24(36) On motion of Councillors Hebb and Perry:
June

Woodford

Moved that the Planning Advisory committee recommend to Council that Council give initial consideration to enter into a Development Agreement on property identified as PID 45092749; and authorize staff to schedule a Public Hearing.

MOTION CARRIED

[PLN24-004 RYC PROPERTY LTD. APPLICATION: MPS AND LUB MAPPING AMENDMENTS](#)

The Project Planner presented the report titled “RYC Property Ltd. Application: MPS and LUB Mapping Amendments” dated June 11, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff addressed questions from Committee members.

PAC24(37) On motion of Deputy Warden Greene and Councillor MacPhee:
June

Woodford

Moved that the Planning Advisory Committee recommends to Council that Council give first reading to the application from RYC Property Ltd. to amend the MPS and LUB by changing the land use designation of PID 445097227 to Established Residential Neighbourhood (ER) Designation and rezone the same lands to Two Dwelling Unit Residential (R2) Zone; and

Authorize staff to schedule a public hearing.

MOTION CARRIED

[PLN24-001 MAPLE TREE HOLDINGS - MPS AND LUB MAPPING AMENDMENTS](#)

The Manager of Planning presented the report titled “Maple Tree Holdings - MPS and LUB Mapping Amendments” dated June 3, 2024. A copy of the report was attached to the agenda and available to all committee members.

PAC24(38) On the motion of Deputy Warden Greene and Councillor Hebb:
May

Woodford
[23:00]

Moved that the Planning Advisory Committee recommends to Council that Council give second reading and approve the proposal from Maple Tree Holdings to change the designation and zone of a portion of property identified PID 45426301 from Regional Commercial (RC) to Business Park (BP).

MOTION CARRIED

[PLN24-005 RIVERSTONE 214 LTD. DEVELOPMENT AGREEMENT AMENDMENT](#)

The Manager of Planning presented the report titled “*Riverstone 214 Ltd. Development Agreement Amendment*” dated June 4, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff addressed questions from Committee members.

PAC24(39) On the motion of Warden Roulston and Councillor Rhyno
June

Woodford

Moved that the Planning Advisory Committee recommends to Council that Council refuse the application by Riverstone 214 Ltd. to amend an existing development agreement on land within the Elmsdale Regional Commercial (RC) Designation and Zone.

Discussion continued.

MOTION CARRIED

Thirteen (13) voting in favour and one (1) voting against; Councillor Moussa voting nay.

[UNIACKE SECONDARY PLANNING STRATEGY - TRANSPORTATION](#)

The Project Planner presented the report titled “*Uniacke Secondary Planning Strategy - Transportation*” dated June 12, 2024. A copy of the report was attached to the agenda and available to all committee members.

Deputy Warden Greene stepped out briefly from 2:48 to 2:52 p.m.

PAC24(40) On the motion of Councillors Perry and Moussa:
June

Woodford
[83:00]

Moved that the Planning Advisory Committee recommends to Council that Council authorize staff to include the recommendations outlined in the Uniacke SPS Transportation report in the draft Uniacke Secondary Planning Strategy Report, with the amendment that item #4 be removed from the recommendations for the draft report and highlighting the desire for rapid transit and not light rail.

MOTION CARRIED

UNIACKE SECONDARY PLANNING STRATEGY - HOUSING

Deputy Warden Greene left Executive Committee at 2:54 p.m. for an appointment.

The Project Planner presented the report titled “Uniacke Secondary Planning Strategy - Housing” dated June 12, 2024. A copy of the report was attached to the agenda and available to all committee members.

Staff addressed comments and questions from Committee Members.

Councillor Garden-Cole stepped out briefly and returned at 3:13 p.m.

PAC24(41) On motion of Councillors Perry and Moussa:
June

Woodford
[104:00]

Moved that the Planning Advisory Committee recommends to Council that Council authorize staff to include the recommendations outlined in the Uniacke SPS Housing report in the draft Uniacke Secondary Planning Strategy Report, and that staff explore expanding the Village Core in Mount Uniacke from Exit 3 to Uniacke Estates.

MOTION CARRIED

ADJOURNMENT

PAC24(42) On the motion of Councillors Perry and Moussa:
June

Moved that the Planning Advisory Committee Meeting adjourn at 3:18 p.m.

MOTION CARRIED

Approved By: John Woodford, Director of Planning and Development
Date: June 19, 20204

/Jv

DRAFT



Parks, Recreation & Culture Committee Executive Committee

June 18, 2024

A meeting of the Parks, Recreation & Culture Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Rhino, as Chairperson of the Parks, Recreation & Culture Committee called the meeting to order at 10:45 a.m. All members of Council were present, with the exception of Councillor Perry, who sent his regrets and joined the meeting later in the day.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Wade Tattrie, Director of Finance
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Jo Swinemer, Community Development Coordinator
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

APPROVAL OF MINUTES

PRC24(8)
June

On the motion of Deputy Warden Greene and Councillor Mitchell:

Moved that the minutes of the Parks, Recreation & Culture Committee held April 16, 2024, be approved.

MOTION CARRIED

DISTRICT RECREATION FUNDS APPLICATIONS (INTAKE 2) FOR 2024

The Community Development Coordinator presented the staff report titled “*District Recreation Fund Applications (intake 2) for 2024*” dated June 7, 2024. A copy of the report was attached to the agenda and available to all committee members.

Committee Members asked questions of staff and discussed the District contributions. There was extensive discussion regarding the Accessible Playground in Enfield. The Committee agreed with the staff recommendation to wait for project readiness before proceeding with this project consideration and to receive a staff report regarding playground funding.

PRC24(9)
June

On motion of Councillors Garden-Cole and Tingley:

[36:00]

Moved that the Parks, Recreation and Culture Committee recommends that Council direct staff to prepare a report with respect to current policies on funding playground development and suggestions for policy improvement.

MOTION CARRIED

ADJOURNMENT

PRC24(10) On the motion of Councillor Mitchell and Deputy Warden Greene:
June

Moved to break and adjourn at 11:45 a.m. to let the Nominating Committee meet and to complete the district Recreation Funds Applications (Intake 2) Report later in the Executive Committee.

MOTION CARRIED

CALL TO ORDER

Councillor Rhyno, as Chairperson of the Parks, Recreation & Culture Committee called the meeting to order at 10:45 a.m. All members of Council were present with the exception of Deputy Warden Greene who was excused to attend an appointment.

DISTRICT RECREATION FUNDS APPLICATIONS (INTAKE 2) FOR 2024 - CONTINUED

The Community Development Coordinator continued the presentation of the staff report titled “District Recreation Fund Applications (intake 2) for 2024” dated June 7, 2024. A copy of the report was attached to the agenda and available to all committee members.

Committee members continued their discussion.

PRC24(11) On motion of Warden Roulston and Councillor Hebb:
June

Tapper

Moved that Parks, Recreation and Culture Committee recommend that Council approve District Recreation Funding 2024-2025 (intake 2):

Applicant	Funding Amount
Corridor Minor Ball	
District 1	\$3,333
District 2	\$3,333
District 7	\$3,333
District 10	\$8,814
Total:	\$18,814
Riverview United Church	

District 1	\$5,000
District 2	\$10,000
District 7	\$5,000
Total:	\$20,000
Milford Recreation Association	
District 2	\$6,313
District 3	\$6,313
District 7	\$6,313
Total:	\$18,940
Uniacke Legion	
District 8	\$2,694
District 9	\$2,694
Total:	\$5,388
Enfield RFC	
District 2	\$ 7,000
District 1	\$8,000
District 10	\$15,000
Total:	\$30,000

And, that Council approve removing 1st intake funding for Corridor Minor Ball under Motion C24(93) and approve funding as part of 2nd intake as included above.

MOTION CARRIED

ADJOURNMENT

PRC24(12) On the motion of Warden Roulston and Councillor Perry:
June

Moved that Council adjourn at 4:52 p.m.

MOTION CARRIED

Approved by: Alana Tapper, Director of Parks, Recreation & Culture

Date: June 19, 2024

/Jv